



# Europass Curriculum Vitae



## Personal information

First name(s) / Surname(s) **Maria Elena Sillingardi**

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Nationality Italian

Date of birth 15.07.1984

Gender Female

## Desired employment / Occupational field

**Marine Biology**

## Work experience

Dates December 2009

Occupation or position held Occasional worker

Main activities and responsibilities Clerk

Name and address of employer Borse & Design di Maria e Lucia Calzone  
Via Mazzini 43  
40026 Imola (BO)  
Italia

Type of business or sector Sales

Dates From 15<sup>th</sup> February 2009 to 14<sup>th</sup> February 2010

Occupation or position held Research fellow for the project "*FISHPOPTRACE: GENETIC TRACEABILITY OF SOLE POPULATIONS IN THE MEDITERRANEAN*"

Main activities and responsibilities Administration and secretary

Name and address of employer Fausto Tinti, Università di Bologna  
Via Selmi, 3  
40126 Bologna  
Italia

Type of business or sector Research

Dates From 1<sup>st</sup> June to 13<sup>th</sup> July 2008

Occupation or position held Volunteers Organizer

Main activities and responsibilities Help volunteers during the research camp, support during the camp work, work with tourist

|                                      |   |
|--------------------------------------|---|
| Name and address of employer         | A.R.C.H.E'<br>Via Mulinetto 40/a<br>44100 Ferrara<br>Italia   |
| Type of business or sector           | Research  |
| Dates                                | 8 <sup>th</sup> May 2008  |
| Occupation or position held          | Assistant, hostess  |
| Main activities and responsibilities | Assistant during Workshop " Contaminants and Pathology in Marine Megavertebrate as environmental assessment tools"  |
| Name and address of employer         | Gruppo di Ricerca Grandi Vertebrati Pelagici<br>c/o Corso di laurea Acquacoltura ed Ittiopatologia<br>Facoltà di Veterinaria<br>Università di Bologna<br>Italia |
| Type of business or sector           | Research  |
| Dates                                | 28 <sup>th</sup> October 2007   |
| Occupation or position held          | Hostess   |
| Main activities and responsibilities | Welcome people and present the product shows in my stand  |
| Name and address of employer         | Idealservice,<br>Via Casale di San Vito, 508<br>Santarcangelo di Romagna (RN)<br>Italy  |
| Type of business or sector           | Model Management  |
| Dates                                | 6 <sup>th</sup> October 2007  |
| Occupation or position held          | Hostess   |
| Main activities and responsibilities | Welcome people and present the product shows in my stand  |
| Name and address of employer         | Idealservice<br>Via Casale di San Vito, 508<br>Santarcangelo di Romagna (RN)<br>Italy   |
| Type of business or sector           | Model Management  |
| Dates                                | From 15 <sup>th</sup> July to 27 <sup>th</sup> August 2006  |
| Occupation or position held          | Voluntary   |
| Main activities and responsibilities | Take care of horses and practice in pet therapy with kids.  |
| Name and address of employer         | Country Eden<br>34100 Rupingrande-Repen (TS)<br>Italy   |
| Type of business or sector           | Horse-racing and instruction  |
| Dates                                | From 18 <sup>th</sup> July to 24 <sup>th</sup> July 2005  |
| Occupation or position held          | Voluntary   |
| Main activities and responsibilities | Practice in whale-watching and help in scientific research about whales   |
| Name and address of employer         | CTS - Centro Ricerca Delfini di Caprera<br>Località Stagnali<br>Arcipelago di La Maddalena - Sardegna   |
| Type of business or sector           | Research  |
| Dates                                | June 2003   |
| Occupation or position held          | Teacher   |
| Main activities and responsibilities | Have care of kindergarden students and help in recreational activities  |

Name and address of employer | Fondazione Marri - Santa Umiltà  
Via Bondiolo, 38  
48018 Faenza (RA)  
Italy

Type of business or sector | Instruction

Dates | June 2002

Occupation or position held | Secretary in german office

Main activities and responsibilities | Secretary duties and also contact with foreign buyers

Name and address of employer | Cerdomus Ceramiche S.p.A.  
Via Emilia Ponente, 1000  
48014 Castel Bolognese (BO)  
Italy

Type of business or sector | Baked clays

### Education and training

Dates | 19<sup>th</sup> March 2008

Title of qualification awarded | Biology's Degree, Marine course

Principal subjects/occupational skills covered | Cetacean's Morphophysiology, Marine Animal's Physiology, Biochemistry of Marine Organisms, Marine Ecology, Cetaceans and Sea Turtle's Biology

Name and type of organisation providing education and training | Alma Mater Studiorum – University of Bologna

Dates | July 2004

Title of qualification awarded | Diploma of European Linguistic High School, Artistic course

Principal subjects/occupational skills covered | Foreign languages (English and German), Art and History of Art, Psychology, Philosophy, Math and Science (as Biology, Chemistry and Physics), Economy

Name and type of organisation providing education and training | Fondazione Marri – Santa Umiltà  
Via Bondiolo, 38  
48018 Faenza (RA)  
Italy

### Personal skills and competences

Mother tongue(s) | Italian

Other language(s) | English, German

Self-assessment

*European level (\*)*

**English**

| Understanding |                 |         |                 | Speaking           |                 |                   |                 | Writing |                 |
|---------------|-----------------|---------|-----------------|--------------------|-----------------|-------------------|-----------------|---------|-----------------|
| Listening     |                 | Reading |                 | Spoken interaction |                 | Spoken production |                 |         |                 |
| C1            | Proficient user | C1      | Proficient user | C1                 | Proficient user | C1                | Proficient user | C1      | Proficient user |

(\*) *Common European Framework of Reference for Languages*

Social skills and competences | Team spirit  
Good ability to adapt to multicultural environments gained through my study experiences abroad  
Good communication skills gained through my experiences as teacher and voluntary

Organisational skills and competences | Sense of organisation  
Good experience in project or team management

Computer skills and competences | European Computer Driving Licence (ECDL)

Artistic skills and competences | Good photographer, graphic designer and drawer-painter gained through my high school

Other skills and competences | Love trekking, swimming and every kind of outdoors activities

|                               |  |
|-------------------------------|--|
| Driving licence               | Category B1  |
| <b>Additional information</b> | <p>1 year of study in High School from Converse, Louisiana (From August 2002 to August 2003)</p> <p>2 weeks of summer school in UK with CTS-Embassy CES (From 28 July to 11 August 2001)</p> <p>2 weeks of summer study in UK with Astrolabio (1999)</p> <p>Open Water Diver CMAS (2005)</p> <p>Advanced Open Water Diver PADI (2007)</p> <p>Advanced Open Water Diver SNSI (2009)</p> <p>Nitrox Diver SNSI (2009)</p> <p>BLS Diver SNSI (2009)</p> <p>Rescue Diver SNSI (2009)</p> <p>Master Diver (2009)</p> |
| <b>Annexes</b>                |  |